

# Flat or Parking space rental Application Form

Property \_\_\_\_\_  
 Number of rooms \_\_\_\_\_ Apart. N° \_\_\_\_\_ Floor \_\_\_\_\_  
 Monthly rent \_\_\_\_\_ Utility charges \_\_\_\_\_ Cable TV \_\_\_\_\_  
 Date of entry \_\_\_\_\_

**Deposit of 3 months rent excluding charges**

**Tenant or Company name**

Surname \_\_\_\_\_  
 First name \_\_\_\_\_  
 Marital status \_\_\_\_\_  
 Date of birth \_\_\_\_\_  
 Nationality \_\_\_\_\_ Work permit \_\_\_\_\_  
 Date of arrival in Geneva \_\_\_\_\_  
 Address \_\_\_\_\_  
 Post code \_\_\_\_\_ Locality \_\_\_\_\_  
 Mobile number \_\_\_\_\_  
 Email \_\_\_\_\_  
 Current rent incl. charges \_\_\_\_\_  
 Number of rooms \_\_\_\_\_  
 Current agency \_\_\_\_\_  
 Is the lease in your name ? \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Employer \_\_\_\_\_  
 Since \_\_\_\_\_  
 Work number \_\_\_\_\_  
 Growth monthly income \_\_\_\_\_  
 Net monthly income \_\_\_\_\_  
 Do you have any outstanding debts ? \_\_\_\_\_

**Co-tenant or guarantor**

Surname \_\_\_\_\_  
 First name \_\_\_\_\_  
 Marital status \_\_\_\_\_  
 Date of birth \_\_\_\_\_  
 Nationality \_\_\_\_\_ Work permit \_\_\_\_\_  
 Date of arrival in Geneva \_\_\_\_\_  
 Address \_\_\_\_\_  
 Post code \_\_\_\_\_ Locality \_\_\_\_\_  
 Mobile number \_\_\_\_\_  
 Email \_\_\_\_\_  
 Current rent incl. charges \_\_\_\_\_  
 Number of rooms \_\_\_\_\_  
 Current agency \_\_\_\_\_  
 Is the lease in your name ? \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Employer \_\_\_\_\_  
 Since \_\_\_\_\_  
 Work number \_\_\_\_\_  
 Growth monthly income \_\_\_\_\_  
 Net monthly income \_\_\_\_\_  
 Do you have any outstanding debts ? \_\_\_\_\_

Number of people who will be occupying the future accomodation \_\_\_\_\_ Number of children \_\_\_\_\_  
 Do you have any pets ? \_\_\_\_\_ Have you had previous tenancy with us ? \_\_\_\_\_  
 Have you visite the property / parking ? \_\_\_\_\_  
 Number of vehicles \_\_\_\_\_ Licence number(s) \_\_\_\_\_  
 Purpose of your application \_\_\_\_\_  
 References \_\_\_\_\_  
 Any comments \_\_\_\_\_

**Genève, le**

**Signature :**

**Signature :**

## Required documents (copies)

Physical persons	Company
Last 3 pay slips	Last 3 balance sheets or audited profit & loss statement
Recent proof of no debt enforcements or certificates (less than 3 months) from "l'Office des Poursuites"	Recent proof of no debt enforcements or certificates (less than 3 months) from "l'Office des Poursuites"
ID card or passport	Official copy from the Chamber of commerce
Residency permit for foreigners	Copy of ID or residency permit of the signatories
Employer's certificate	

**This form does not constitute a contract notice. The applicant is informed that in case the application is accepted and a lease is drawn up, an admin fee from CHF 60.- to CHF 150.- ATI will be charged accordingly depending on the lease.**

**In the event of a cancellation following an acceptance, an admin fee from CHF 150.- – CHF 300.- ATI will be charged.**

**Any late cancellations (5 working days prior to the effective date of the lease) may result in half a month's rent being charged.**

Only completed applications are accepted. The application must be accompanied by all documents.

I certify the conformity of the above-mentioned information and accept that the agency makes business enquiries it deems necessary to complete my application.

Date

Signature :

Signature :

**How did you find this property?**

- |  |                                   |   |  |                                       |
|--|-----------------------------------|---|--|---------------------------------------|
| <input type="checkbox"/> Previous tenant | <input type="checkbox"/> Landlord | <input type="checkbox"/> Relocation service | <input type="checkbox"/> Concierge         | <input type="checkbox"/> Agency list  |
| <input type="checkbox"/> Internet        | <input type="checkbox"/> Press ad | <input type="checkbox"/> Tout l'Immobilier  | <input type="checkbox"/> Tribune de Genève | <input type="checkbox"/> Social media |